

**\*\*The June 2023 meeting will begin at 6:45 to accommodate a committee meeting prior. \*\***

North Pike District Library Board of Trustees Meeting  
Monday, June 12<sup>th</sup>, 2023 at 6:45p.m.

MINUTES:

1. **Call to Order** – at 6:45
2. **Roll Call** – MaKayla Wiese, Jessica Strang, Denise Conkright, Michele Olson, Melissa Kelley. Also present – Kimber Martin, Library Director. Absent – Chance Vose, John Phillips
3. **Approval of minutes** – MaKayla moved to approve minutes as submitted, Melissa seconded, motion passed.
4. **Public Comments** – Scott & Aubrey Wessing, Erin Miles, Amanda & Andrew Claxton came to discuss **Bathe the Cat**, and who is in charge of picking the books for the story walk.
5. **Bookkeeper/Treasurer Report** – Kimber explained to the new board members how the budget is set up, due to the fact that it is the last month of the fiscal year. See financial documents in file. Michele moved to approve the financial report, MaKayla seconded. Motion passed via roll call. (MaKayla – y, Jessica – y, Denise – y, Michele – y, Melissa – y)
6. **Librarian Report** – See Director’s Report in file
7. **Committee Reports**
  - a. Personnel Committee – none
  - b. Finance Committee – none
  - c. Building Committee – none
8. **Continuing Projects**
  - a. Library Visits
    - i. Next up – Mendon Public Library (reschedule)
  - b. Landscaping – new business
  - c. Decennial Committee – had meeting before Board Meeting.
9. **Unfinished Business**
10. **New Business**
  - a. Officer Elections – Michele nominated Denise, Jessica seconded. MaKayla moved to close nominations, Jessica seconded. Jessica moved to elect by acclimation, MaKayla seconded. Motion approved. Melissa nominated Jessica for vice-chair, MaKayla seconded. Michele moved to close nominations, Melissa seconded. MaKayla moved to elect by acclimation, Melissa seconded, motion passed. MaKayla nominated Michele for secretary, Jessica seconded. Michele moved to close nominations, Jessica seconded. MaKayla moved to elect by acclimation, Jessica seconded. Motion passed. MaKayla nominated Chance for treasurer, Jessica seconded. Michele moved to close nominations, Melissa seconded. MaKayla moved to elect by acclimation, Melissa seconded. Motion passed.
  - b. Committee Assignments – Jessica will be head of Personnel, Chance will be head of Finance, John will be head of Building. MaKayla & Jessica said she would stay on Finance, Michele and Melissa are on Personnel, MaKayla and Denise are on Building.
  - c. Landscaping Bid – Action Required – Michele moved to approve Backyard Barber for the landscaping, Melissa seconded. Motion passed via roll call. (Melissa – y, MaKayla – y, Jessica – y, Denise – y, Michele – y)

- d. Chairs for table – Action Required -- Melissa moved to approve 6 armless and 4 armed chairs for patron use, MaKayla seconded. Motion carried via roll call.  
(Melissa – y, MaKayla – y, Jessica – y, Denise – y, Michele – y)

11. **Trustee Comments** – none

12. **Closed Session** – none.

13. **Adjournment** – MaKayla moved to adjourn, Melissa seconded, at 8:04

Next Regular Meeting: July 10<sup>th</sup>, 2023 at 6:00p.m.

Michele Olson, NPDL secretary, submitted these minutes.