

North Pike District Library Board of Trustees Meeting  
Monday, October 9<sup>th</sup>, 2023 at 6:00p.m.

MINUTES:

**Call to Order** – at 6:00 pm.

**Roll Call** – Michele Olson, Chance Vose, Denise Conkright, MaKayla Wiese, Jessica Strang, Melissa Kelly, John Phillips. Also present – Kimber Martin, Library Director

**Approval of minutes** -- Chance moved to approve minutes as submitted. Jessica seconded. Motion passed.

**Public Comments** – none

**Bookkeeper/Treasurer Report** – see Financial documents in file. Michele moved to approve budget report as submitted, MaKayla seconded, motion unanimously passed via roll call. (Chance – y, Denise – y, MaKayla – y, Jessica – y, Melissa – y, John – y, Michele – y)

**Librarian Report** – see Director’s Report in file

**Committee Reports**

- a. Personnel Committee – Jessica discussed when Kimber’s performance review was, and asked for a reminder who was on the committee
- b. Finance Committee – none
- c. Building Committee – none

**Continuing Projects**

- d. Library Visits
  - i. Next up – Mendon Public Library, 10/16/23 @ 9:30a.m.
- e. Landscaping – see Director’s Report.
- f. Decennial Committee
  - i. Meeting: October 17, 2023 at 6:00pm.

**Unfinished Business** – Denise said we haven’t gotten a response from the City Council.

**New Business** –

- g. FY23 Tax Levy 23-03 – Michele moved to approve; Melissa seconded. Motion passed unanimously via roll call. (Chance – y, Denise – y, MaKayla – y, Jessica – y, Melissa – y, John – y, Michele – y)
- h. Logo Creation Quote – We went over some things, but no action was taken at this time.
- i. Copier Quote – Michele moved to renew the copier lease, Jessica seconded, motion passed unanimously via roll call (Chance – y, Denise – y, Jessica – y, Melissa – y, John – y, Michele – y. MaKayla left the meeting at 6:45, so wasn’t present)
- j. Bookmark Voting – we picked three finalists for the bookmark contest.

**Trustee Comments** – none

**Closed Session** – none

**Adjournment** – Jessica moved to adjourn at 6:57, John seconded.

Next Regular Meeting: November 13<sup>th</sup>, 2023 at 6:00p.m.

Michele Olson, NPDL Secretary, submitted these minutes.